

**BOARD OF LIBRARY TRUSTEES MEETING
TUESDAY, JANUARY 14, 2020, 4:00 P.M.
MASHPEE PUBLIC LIBRARY CONFERENCE ROOM**

Present: Ann Macdonald, Mary LeClair, Sandra Horsman, Amanda Hall

Absent: Joan Lyons, Matthew Auger, Virginia Scharfenberg

Also Present: Kathy Mahoney - Library Director
Carolyn Savage - Assistant Library Director

Ann Macdonald, Co-Chair, called the meeting to order at 4:04 p.m.

Public Comment

None

Approval of Minutes

Mary LeClair motioned to approve the Regular Meeting minutes of November 12, 2019. Motion was seconded by Sandra Horsman.

VOTE: Yes-4

Roll Call Vote: Sandra Horsman, yes	Amanda Hall, yes
Ann Macdonald, yes	Mary LeClair, yes

Library Director's Report

- Kathy Mahoney and Mary LeClair attended the annual budget meeting with the Town Manager on December 19. At the meeting, the Town Manager suggested that the Library begin charging groups for the use of meeting rooms. The Library would not be permitted to make a profit from meeting room fees; the charges would have to correspond to the cost of the use of the room. Questions regarding the legality and logistics of this process will need to be researched. The Library currently does not allow after hours meetings due to the staff time required for the breakdown of the room and the reset for library programs. Outside monitors was not an effective solution for after hours meeting room use, for various reasons. The monitors were unable to sufficiently handle issues that arose, and the rooms were often left in disarray and with damage to the carpeting. Ann Macdonald suggested that the meeting room cost be calculated as a starting point.
- Other meeting room issues were discussed including non-profit groups requesting to book the rooms for meetings that feature for-profit presenters. Kathy proposed the idea of creating a pool of presenters from the community with expertise in various subject areas

such as sustainability, wellness, world affairs that could facilitate unbiased programs and series like PBS' Great Decisions. Kathy asked the Trustees if they had knowledge of experts whom they could consult. Retired scholars, government officials and scientists were suggested possibilities.

- Kathy attended a MBLC Library Construction Program meeting last Friday, January 10. Now that our building has been in operation for 10 years, there are things becoming apparent that could be updated or changed. Ideas discussed were acquiring a generator, installing solar panels, and the trend of libraries becoming community hubs. The Library can start building awareness about the challenges we face such as programming limitations due to staff/ hours. One solution could be to bring the Library to the community by having library programs at other sites during off hours as an alternative to having the whole building open.
- The Library's tenth birthday in April is quickly approaching and will be celebrated with the Friends of the Library sponsored Selander Open Mini-Golf event. Mashpee's 150th anniversary celebration is happening this year and the Town has festivities planned during the month of May.

Policy Updates: Discussion of Public Comment Policy; Meeting Room Policy; Library Fee Schedule

- Fee Schedule - the CLAMS libraries on Martha's Vineyard have launched a fine free pilot program. Other libraries will decide whether to follow suit on a town by town basis and are interested in reviewing the data from the pilot project. Removing fines is a matter of equity as it removes the barrier to borrowing library materials that fines creates for some patrons. CLAMS has recently started automatic renewals, which has caused a decrease in the fines accrued/ collected. Patrons have responded favorably to this change.
- Ann Macdonald and Joan Lyons met last week to discuss the Public Comment Policy. The Mashpee Selectmen's Public Comment Policy is being used as a guide for the Library's policy. Details of the new policy were discussed and a final draft will be written and revisited at the next meeting.

Trustee Advocacy

The Trustees will work on cultivating a group of program presenters from members of the community as discussed.

Next Meeting

- Next regular Trustees Meeting: 4:00 p.m. on Tuesday, February 11, 2020.

Adjournment

Ann Macdonald motioned the meeting to be adjourned. Amanda Hall seconded the motion. The meeting was adjourned at 5:17 p.m.

Respectfully submitted,

Carolyn Savage
Assistant Library Director

LISTED DOCUMENTS
Library Director's Report