

**BOARD OF LIBRARY TRUSTEES MEETING
TUESDAY, MAY 9, 2017
MASHPEE LIBRARY CONFERENCE ROOM**

Present: Joan Lyons, Carlo D’Este, Mark Wright, Mary LeClair, Kate Milde, and Allen Waters.

Also Present: Kathy Mahoney – Library Director

Audience: Sandra Horsman – Mashpee Resident

Joan Lyons, Chair, called the meeting to order at 4:12 p.m. Joan stated that since Carlo D’Este chose to not run for re-election to the Board of Trustees she wanted to take this opportunity to express appreciation to Carlo for serving so diligently as a Library Trustee for over 21 years. The Trustees applauded and congratulated Carlo for all those years of service and for all his efforts as a Trustee.

Joan also expressed thanks to Kate Milde and Mark Wright for serving as Library Trustees these past 3 years.

Public Discussion... To be addressed following the regular business session agenda items.

Approval of Minutes

MOTION: Mark Wright motioned to accept the Regular Meeting minutes of April 12, 2017 as written. Motion was seconded by Kate Milde.

VOTE: Yes-5; 1-Abstain.

Roll Call Vote:	Allen Waters, yes	Mark Wright, yes
	Kate Milde, yes	Mary LeClair, yes
	Joan Lyons, yes	Carlo D’Este, abstain

Friends of the Mashpee Library

Kate Milde reported as follows:

- Friends are very busy. At last meeting they covered a number of topics.
- Pausing on the celebration garden for now—that is, no more plantings to be added at this time. Kathy stated that she would suggest going forward with the benches in the garden, even though no more plantings to be done at this point.
- Working on an annual fundraising appeal drive.
- They will be doing a raffle similar to what the school did. Drawings to be held August 1 through August 31. Kathy Mahoney commented that the Friends are planning to launch their raffle at the upcoming Mashpee Chamber of Commerce dinner.
- Working on having an author event.
- Friends have \$25,000 a year as their fundraising goal.

Kathy Mahoney added that the Selander event was a success. She said the Friends had sponsors for all 18 holes so they probably would realize about a \$1,000 benefit from the event.

Kathy said the Friends subcommittee was meeting today to work on a tri-fold brochure to be used for their annual appeal.

Library Director's Report

The Library Director's report for the month of April was reviewed and discussed, particularly regarding the following:

Building and Grounds

Kathy advised that the Fire Department is going to purchase the pads for the AED devices. Mark Wright said pediatric pads are very important for the Library AED devices in view of the number of children who come to the Library. Kathy said the issue of whether or not these AED machines can handle pediatric pads is being investigated by the staff of the Fire Department who are the authorities on how to use these devices. Mark said he wanted it placed on the record that we need the capability for pediatrics. Joan Lyons stated it is good that the Town is taking control. Kathy said DPW will have a vendor to do all the check and maintenance on the equipment once it is placed back in service.

Mary LeClair noted that it is very important that the Library staff is instructed to call 911 immediately. Kathy said they are and that the unit is not in service now and a sign is posted that 911 is to be called.

Budget

Kathy advised that at the May 3rd Department Heads meeting the Town Manager said he will be meeting with each Department Head to go over each department budget to give him the opportunity to learn more about the budgets. Carlo D'Este suggested that Kathy invite him to tour the Library.

Mark Wright exited the meeting at 5:02 p.m.

Technology/Website

Kathy named the 4 website design firms that she and the Assistant Library Director identified and she showed on the screen the different library websites provided by the various vendors. Kathy said while they have basically narrowed the preferred vendors down to 2, she is not prepared to make a recommendation to the Trustees at this point. She said in view of cost factors, she feels there is more fact-finding that needs to be done. The Trustees were impressed with the library websites that Kathy selected thus far as "models". Also, the vendor's product is tailored to be viewed on all equipment—for example, cell phones, etc.

Communications

Memorial Garden

Carlo D'Este said the Library is in need of something such as a teak bench to be placed in the memorial garden so that name plates could continue to be added to memorialize those individuals who were dedicated to the library. Carlo said this is something the Trustees should address.

Carlo exited the meeting at 5:40 p.m.

Public Discussion

Sandra Horsman said she learned a great deal about the library from all the material provided to her by Kathy Mahoney.

Sandra said she plans to attend the Library Candidates forum at Southport and she said if anyone could suggest some of the important issues the Library staff has to handle. Kathy Mahoney responded that 2 topics the members of the community commonly raise are: a desire for the Library to be open more hours and more evening meeting room use. Kathy gave a brief overview of these two topics, including concerns, available resources, policy, and rationale involved; and suggested that the candidates offer to take all concerns “under advisement” and make no promises.

Library Trustee By-Laws... Tabled for next meeting.

Next Meeting ... 4 p.m. on Tuesday, June 13, 2017 in the Library Conference Room.

Adjournment...

Mary LeClair motioned to adjourn the meeting.

Motion was seconded by Allen Waters.

VOTE: Yes-4.

Roll Call Vote: Kate Milde, yes
Allen Waters, yes

Mary LeClair, yes
Joan Lyons, yes

The meeting adjourned at 6 p.m.

Respectfully submitted,

Jean Giliberti
Recording Secretary

LISTED DOCUMENTS

Library Director's Monthly Report for April-2017