

**BOARD OF LIBRARY TRUSTEES MEETING
TUESDAY, JANUARY 10, 2017
MASHPEE LIBRARY CONFERENCE ROOM**

Present: Joan Lyons, Carlo D’Este, Kate Milde, and Mary LeClair.

Absent: Mark Wright, and Allen Waters.

Also Present: Kathy Mahoney – Library Director

Joan Lyons, Chair, called the meeting to order at 4:04 p.m.

Public Discussion...None.

Approval of Minutes

Carlo D’Este motioned to accept the Regular Meeting minutes of December 13, 2016 as presented.
Motion was seconded by Joan Lyons.

VOTE: Yes-4.

Roll Call Vote:	Ma Carlo D’Este, yes	Kate Milde, yes
	Mary LeClair, yes	Joan Lyons, yes

Friends of the Mashpee Library

Kathy Mahoney reported:

- Last meeting Friends ended up not having a quorum.
- Friends trying to get plans together; they are interested in doing a house tour event at New Seabury.
- Having an Open House at the Library in December.
- Library birthday party in April—hoping to do mini-golf.
- Year-2016 marked 125 years of library service by the Mashpee Library. This year (2017) Friends plan to spend the year reflecting back on the past 125 years.
- Friends not planning to do book sales anymore—too high maintenance; very low return.
- Friends want to try a variation of “Falcon bucks”. Everybody buys a \$10 ticket and there is a drawing every day for a month. Mary LeClair noted, however, that they must sell enough tickets to recoup their money.
- An annual appeal asking for donations to the library is to be done as opposed to an annual Friends membership fee.

Library Director’s Report

The Library Director’s report for the month of December was reviewed.

Personnel

Kathy said being short-staffed continues to be a challenge. She advised that near the end of the calendar year the library benefited by being able to schedule some of the part-time staff for additional hours each week. However, now with start of the new calendar year, they are limited in the hours available.

The Trustees were very frustrated that the 2 full-time funded staff positions for the library have not even been posted or advertised to date. Consensus of the Trustees was that an email should be sent by the Trustee Chair to the Town Manager requesting he clarify when the hiring process for the 2 full-time funded positions will move forward.

Library Director's Report (continued)

Eversource Increased Charges

Mary LeClair asked if, perhaps, Cape Light should be asked to come to review why Library electric wattage is so high. Kathy said DPW is investigating this since that falls under their responsibility.

Town Policy Listing

Kathy provided the Trustees with a list of all Town policies that she compiled. The Trustees were most impressed with the listing and the effort Kathy put forth in pulling this information together. Kathy reviewed the policy book as a part of the process to update all policies and assure that there are no conflicts between Library policies and Town policies. She shared a copy of her work with the Town Manager for him to use as well. She will now focus on review of Library policies.

Communications...None.

Next Meeting ... 4 p.m. on Tuesday, February 14, 2017 in the Library Conference Room.

Adjournment

Mary LeClair motioned to adjourn the meeting.

Motion was seconded by Kate Milde.

VOTE: Yes-4.

Roll Call Vote:	Carlo D'Este, yes	Kate Milde, yes
	Mary LeClair, yes	Joan Lyons, yes

The meeting adjourned at 5:25 p.m.

Respectfully submitted,

Jean Giliberti
Recording Secretary

LISTED DOCUMENTS

Library Director's Report for December-2016
Monthly Statistics Chart attached to Library Director's Report.
Eversource Charges – FY 14 – 1st half FY 17
List of all Town Policies compiled by Kathy Mahoney.