

**BOARD OF LIBRARY TRUSTEES MEETING
TUESDAY, OCTOBER 25, 2016
MASHPEE LIBRARY CONFERENCE ROOM**

Present: Joan Lyons, Mary LeClair, Allen Waters, Mark Wright, and Marcia MacInnis (arrived at 5:13 p.m.).

Absent: Carlo D'Este, and Kate Milde.

Also Present: Kathy Mahoney – Library Director
John Cotton – Board of Selectmen

Joan Lyons, Vice Chair, called the meeting to order at 4:02 p.m. and noted that the Trustees are meeting today since a quorum was not available to attend the meeting that was to be held on October 18th.

Approval of Minutes

Allen Waters motioned to approve the Regular Meeting minutes of September 13, 2016 as presented. Motion was seconded by Mark Wright.

VOTE: Yes-4.

Roll Call Vote: Allen Waters, yes
Mark Wright, yes

Joan Lyons, yes
Mary LeClair, yes

Friends of the Mashpee Library

Kathy Mahoney reported:

- Friends are working on different fundraisers.
- Dining for Books still going on this week.
- Friends are working hard on the Geraldine Brooks author event to be held on November 11th.
- Hoping to do a book sale in December.
- They will have to have an Annual Meeting sometime soon, which is required.
- Friends paid Talbot Landscaper about \$4,900 towards the Library landscaping project; and Friends will likely send a check to cover the remaining balance for this phase of the project.
- Friends are enthusiastic about raising funds for the picnic area, etc. under phase 2 of the landscape project, but they need to get input from the Trustees.

Kathy talked about other library and building improvement projects and the status of the wiring and projector in the Events Room. The wiring has been upgraded and the existing projector has been cleaned and refurbished and can be used for now. A new projector will cost \$6000 and funding will need to be identified.

Library Director's Report

Kathy Mahoney gave a detailed report on the Library budget she submitted to the Town Manager. Kathy basically went through the budgeted items which were discussed at length by the Trustees. Kathy explained the budget is tight; only 2.3% over last year's budget and almost all increased items are attributable to contractual obligations. Kathy stated she is doing a lot of work at CLAMS with the goal to keep fees down.

Kathy advised she received paperwork from Kim Landry, HR Director, to proceed with the posting and hiring of library staff. Previously approval was given to hire 2-full time employees and 1-part-timer. The Trustees were very pleased to hear that this is finally going forward. Joan Lyons asked whether adding all authorized staff will be enough to staff the Library. Kathy said having these people on board will make a huge difference. She said there is much that could not be done, such as getting on the Website, which they can now tackle. Also, Library staff has been stretched for so long...it was not going to be able to continue.

Allen Waters exited the meeting at 4:40 p.m.

Informal Committee Discussion

Since Allen Waters exited the meeting, there was no longer a quorum in attendance. The Board members present continued to have an informal exchange.

Mark Wright said he will look into doing something for Library staff to show appreciation for their efforts to cover areas while short-staffed for so long.

Marcia MacInnis arrived following a medical appointment. With Marcia's arrival, the Board now had a quorum, but the informal discussion had already ended.

Meeting Schedule:

- Due to the fact that the October meeting was held so late in the month, the November 15th meeting has been cancelled.
- Next Meeting: 4 p.m. on Tuesday, December 13, 2016 in the Library Conference Room.

Adjournment

The meeting adjourned at 5:15 p.m.

Respectfully submitted,

Jean Giliberti
Recording Secretary

LISTED DOCUMENTS

Library Director's Report for October-2016
Monthly Statistics Chart attached to Library Director's Report.