

**BOARD OF LIBRARY TRUSTEES MEETING
TUESDAY, MAY 10, 2016
MASHPEE LIBRARY CONFERENCE ROOM**

Present: Carlo D’Este, Mark Wright, Mary LeClair, and Kate Milde.

Absent: John Kowalski, Joan Lyons, and Allen Waters.

Also Present: Kathy Mahoney – Library Director
Mike Richardson – Finance Committee

Audience: Marcia MacInnis – Mashpee resident.

Carlo D’Este, Chairman, called the meeting to order at 4:17 p.m.

Approval of Minutes

Mary LeClair motioned to approve the Regular Meeting minutes of April 12, 2016 as presented.
Motion was seconded by Kate Milde.

VOTE: Yes-4.

Roll Call Vote: Kate Milde, yes
Mary LeClair, yes

Mark Wright, yes
Carlo D’Este, yes

Friends of the Mashpee Public Library

Kathy Mahoney reported she attended the Friends meeting last Thursday and they were debriefing about the golfing and birthday events. The Friends data base is pretty much set.

Kate Milde advised that the school is doing their own version of “dining around town”. The proceeds to go to the PTO.

Reports

Kathy Mahoney’s report for the month of May was reviewed.

- Kathy advised that Rob Dias of DPW was at the Library to look at the outside wooden structure to consider how to remove it.
- It would be desirable to post the 2 librarian positions now, which would be efficient in reviewing applicants and interviewing for both positions at one time.
- Kathy advised that David DelVecchio suggested Library use Town Website portal as link to Library Website and that we try to mirror color scheme to match Town Website if possible.
- Kathy noted it would be helpful to somehow establish a clear process as to how to get things done—for instance, with DPW; IT; etc.

Marcia MacInnis exited the meeting at 5:15 p.m.

Building and Grounds

Kathy provided the Trustees with a list of building and grounds items to be addressed. The list was broken down into priority classification "A" (16 items); "B" (12 items); and "C" 3 items). The Trustees reviewed and discussed each item in each of the classification categories.

Item 15 on "A" list covers the assistive technology for hearing impaired patrons that Cape Cod Audio serviced in April. However, the system should be tested to be sure the system works for hearing impaired patrons. Mary LeClair offered to contact Organization for the Deaf with this request.

Next Step: Kathy Mahoney to obtain price quotes and do follow-ups with vendors. She is also to follow-up with DPW, etc. regarding work still to be done. When these steps are done, then Building and Grounds Subcommittee will review again and will prioritize items to be undertaken and funding source to be considered.

Communications

Mike Richardson reported that a lot of people attended Town Meeting. He said the budget passed; and the Town is in very good financial shape.

Next Meeting ...4 p.m. on Tuesday, June 14, 2016 in Library Conference Room.

Adjournment

Mary LeClair motioned the meeting be adjourned; Mark Wright seconded the motion; and it was unanimously passed. The meeting adjourned at 5:35 p.m.

Respectfully submitted,

Jean Giliberti
Recording Secretary

LISTED DOCUMENTS

Library Director's Monthly Report and Circulation Report.
Building and Grounds Items to be addressed.