

**BOARD OF LIBRARY TRUSTEES MEETING
TUESDAY, DECEMBER 8, 2015
MASHPEE LIBRARY CONFERENCE ROOM**

Present: Carlo D'Este, Mark Wright, John Kowalski, Joan Lyons, Mary LeClair, and Kate Milde.

Absent: Allen Waters.

Also Present: Kathy Mahoney – Library Director
John Cotton – Board of Selectmen

Carlo D'Este, Chairman, called the meeting to order at 4:07 p.m. and commented that it would be most appropriate for the Trustees to enter a motion into the record acknowledging the great accomplishment of the Mashpee High School football team in winning the State division championship. All Trustees agreed and praised the Mashpee Falcons.

MOTION: Mark Wright motioned the Mashpee Board of Library Trustees acknowledge the Mashpee Falcon's accomplishment and extend congratulations to them on winning the State Super Bowl Championship. John Kowalski seconded the motion; and it was unanimously passed by all Trustees present.

Library Website

Carlo advised he sent the letter to the Town Manager posing the Trustees' recommendation for the Library to have its own website. Carlo said we did receive a reply; however, nothing was committed to at this point. Discussion of opportunities and challenges of a new website:

- Kathy received call from Assistant Town Manager for information on Library website needs. He is exploring options with vendor to see what is possible and if our needs could be met.
- Town contracted with Virtual Town Hall for Town website.
- If Library had own website with own home page, patron access would be simplified; they would not have to go through various links...but Library would still be cross-linked back to Town website.
- Library needs are unique--for example, Library has online resources and services that can only be accessed through a website; need direct link to blogs; provide services to the community; publicize information in way Town website doesn't do. We could never have the entire front page of Town website.
- Uncertain why this is a point of contention. Every other library on Cape (and probably in the State) has own website. Virtually all libraries have their own website, social media, identity, and logo...just surf the Internet to observe this. Why can't Mashpee offer same service platform in the way other libraries do?

John Cotton was interested in hearing the discussion and comments from each of the Trustees on the importance and benefits a Library website would offer in servicing patrons of the Library, as well as the community. He asked if Library had own website, is Library willing to pay for that? Trustees responded "yes" funding would be provided through the Friends.

Approval of Minutes

Mark Wright motioned to accept the Regular Meeting minutes of November 10, 2015 as presented.

Motion was seconded by John Kowalski.

VOTE: Yes-4; 1-Abstain.

Roll Call Vote: Joan Lyons, yes	Mark Wright, yes
John Kowalski, yes	Carlo D'Este, yes
Mary LeClair, abstain	Kate Milde (not present when vote taken)

Reports

Kathy Mahoney's report for the month of November was discussed. One of the topics discussed was the request to replace old book carts. The old book carts would be declared surplus property and DPW would add them to Town surplus property inventory.

Motion: Mary LeClair motioned the Library is to purchase book carts, not to exceed cost of \$5,000. Mark Wright seconded the motion.

VOTE: Yes-6.

Roll Call Vote: Joan Lyons, yes	Mark Wright, yes
John Kowalski, yes	Carlo D'Este, yes
Mary LeClair, yes	Kate Milde, yes

Kathy advised that the Library's budget conference at Town Hall is scheduled for December 17th. Carlo D'Este and Mark Wright will attend, with Jack Kowalski serving as alternate should one of these individuals not be able to attend.

John Cotton exited the meeting at 5:15 p.m.

Friends of the Mashpee Public Library

Kate Milde said she attended, but had to leave early. Kate said the Friends are looking to change their meeting time to accommodate schedules of attendees.

Kathy Mahoney said she attended the meeting. It was a good re-organizational meeting. Selander check was received several months ago. Friends are getting lists in order and recruiting people. They would like to do an annual report or newsletter. Kathy said the centerpiece workshop today sponsored by the Friends was well attended and was successful.

Mark Wright passed around a thank you note to the Trustees from Ceil Sneider.

Cape Cod Summer Food Service Program

Kathy reported she attended a coalition meeting at the Hyannis YMCA with various groups who participate in a free lunch summer program for any child 18 years and younger to provide free lunches when schools not open to provide free meals. The group is interested in having Mashpee participate and thought Library would be an excellent partner. The Trustees expressed support for this initiative. Kathy will consult with Town Manager to determine if there are any other considerations related to participating.

John Kowalski exited the meeting at 5:45 p.m.

Communications

Advocacy Subcommittee...Nothing to report.

Next Meeting ...4 p.m. on Tuesday, January 12, 2016 in Library Conference Room.

Adjournment

Mary LeClair motioned the meeting be adjourned; Joan Lyons seconded the motion; and it was unanimously passed. The meeting adjourned at 5:55 p.m.

Respectfully submitted,

Jean Giliberti
Recording Secretary

LISTED DOCUMENTS

Library Director's Monthly Report and Circulation Report.
Mashpee Library History of Full-Time Positions-draft by Library Director.
Library & Staffing Notes-draft by Library Director.
Free Lunch at Sturgis Library-write-up.
USDA's Summer Food Service Program 2015-flyer.
Cape Cod Summer Food Service Program-2015 flyer.