

**BOARD OF LIBRARY TRUSTEES MEETING
TUESDAY, OCTOBER 7, 2014
MASHPEE LIBRARY CONFERENCE ROOM**

Present: Carlo D’Este, John Kowalski, Mark Wright, Mary LeClair, and Kate Milde.

Absent: Chip Bishop.

Also Present: Kathy Mahoney – Library Director

Audience: Lannan O’Brien – Mashpee Enterprise

Carlo D’Este, Chairman, called the meeting to order at 4:04 p.m.

Approval of Minutes

Mark Wright motioned to approve the Regular Meeting minutes of August 12, 2014 as presented.

Motion was seconded by Kate Milde.

VOTE: Yes-5. Unanimous.

Roll Call Vote: John Kowalski, yes Mary LeClair, yes
 Kate Milde, yes Carlo D’Este, yes
 Mark Wright, yes

Friends of the Mashpee Public Library

Kathy Mahoney provided the update:

- Kathy met with Friends 4 times in last two weeks.
- Friends are on board to do the iPads. Kathy would use \$10,000 for some iPads this year from the donation account and then Friends could do fundraising to raise the money.
- Friends looking into doing fundraising for assisted technology PCs and software. Kathy to check with Town IT department for feedback that this would be doable at the Library.
- Friends Annual Meeting to be held at the Library on Thursday, November 6, at 2:30 p.m. A donation will be made to the Library by the Friends.
- Friends are discussing things such as getting 100 people or 100 families to give \$100 and Friends to put up a special wall at the Library recognizing these donors. Mark Wright commented that most charities do a publication of donors’ names. Mark suggested Kathy Mahoney draft some guidelines such as \$100 equals published name; \$500 equals a plaque; etc. Kathy will do this.

Reports

Kathy Mahoney’s Library Director’s Report for September/October was reviewed and discussed.

- Draft of proposed FY 16 Library budget was reviewed. Assistant Library Director has been identified as a need and will be included in discussion for FY 16 budget.
- Use State Aid money to fund temporary subs was discussed at length. Library could build its own temporary sub list. This would need Town approval—hope was that Library could at least do a 1-year trial period. Other libraries have subs that they can call for coverage for illness or vacation, and do this with success. The subs would be at circulation desk and children’s room, as examples. This would be similar to substitute teachers or substitute custodians, and would be paid through payroll not as independent contractors, but funded with state aid money. Harwich and Brewster both have sub budgets of \$9000-\$10,000 allocated in their operating budgets to provide substitute coverage.

Reports (continued)

Policy Updates ... The drafted Library policies Kathy provided to the Trustees on borrowing privileges, meeting room, and sponsorship will be reviewed by the Trustees and discussed at next Trustee meeting.

Fundraising ... Following discussion as to extent of involvement the Library Director should have regarding fundraising, it was the consensus of the Trustees that the Library Director should give ideas to and work with the Friends, but fundraising should be left to the Friends.

Strategic Plan Update ... The Trustees reviewed the Strategic Plan Update and are very pleased with the progress made and with the written report provided. The consensus was that the piecemeal approach works well for the Strategic Plan.

In reviewing the Strategic Plan, Kathy Mahoney said Library should look at expanding home-bound program with the Senior Center. Perhaps volunteers would be good fit for this project.

Advocacy Subcommittee

Mark Wright said they have gotten no feedback yet on the PowerPoint material. They would like to see feedback from the Trustees on this.

Next Meeting ... 4 p.m. on Wednesday, November 12, 2014 in Library Conference Room.

Adjournment

There being no further business, Carlo D'Este asked for a motion to move to Executive Session to discuss Library security and Library Director's performance evaluation.

Motion: Mary LeClair motioned to adjourn at 5:10 p.m. The Library Trustees will enter into Executive Session for the purpose of discussing Library security and Library Director's performance evaluation. The Trustees will not reconvene in Open Session.

Motion seconded by John Kowalski.

VOTE: Yes-5. Unanimous.

Roll Call Vote: John Kowalski, yes	Mary LeClair, yes
Kate Milde, yes	Carlo D'Este, yes
Mark Wright, yes	

Respectfully submitted,

Jean Giliberti
Recording Secretary