

**BOARD OF LIBRARY TRUSTEES MEETING
TUESDAY, APRIL 8, 2014
MASHPEE LIBRARY CONFERENCE ROOM**

Present: Patricia Gamache, John Kowalski, Chip Bishop, Sandra Lahart, Sue McGarry, and Mary LeClair (arrived 5:04 p.m.).

Absent: Carlo D'Este

Also Present: Kathy Mahoney – Library Director
Mike Richardson – Board of Selectmen

Patricia Gamache, Chairman, called the meeting to order at 5:01 p.m.

Approval of Minutes

John Kowalski motioned to approve the Regular Meeting minutes of February 11, 2014 as written.

Motion was seconded by Sue McGarry

VOTE: Yes-5.

Roll Call Vote: John Kowalski, yes	Patricia Gamache, yes
Chip Bishop, yes	Sandra Lahart, yes
Sue McGarry, yes	

John Kowalski motioned to approve the Regular Meeting minutes of March 11, 2014 as written.

Motion was seconded by Sandra Lahart.

VOTE: Yes-3.

Roll Call Vote: John Kowalski, yes Patricia Gamache, yes Sandra Lahart, yes

Friends of the Mashpee Public Library

Chip Bishop said the Friends held a good meeting this week. Chip said he continues to be impressed at how energetic and eager they are to look for fundraising events. Chip reported:

- Friends looking at a number of fundraising events for the Library...nothing confirmed yet.
- One of the ideas is to participate in the Library's 5th anniversary next year with something as simple as 5,000 people giving \$5 each.
- Friends talking with The Lanes regarding a "Bowl for Books" event.
- Siena signed on to a program to give 10% of the check if you pick up a flyer at the Library. Flyer probably would say something such as "dining for a cause".
- Friends talking about having another author brunch sometime this year.
- Bad news is that Mary Jane Richardson is stepping down from the Executive Board of the Friends, but agreed to remain as a member emeritus.
- Ceil Sneider is going to start calling the 10 new members of the Friends who indicated they would like to be active.
- Ceil Sneider and Sue McGarry are meeting April 16 to talk about fundraising and major gifts. Sue McGarry commented that Ceil wants to talk about what worked and what didn't work with the "bricks" fundraiser. Also, Sue said she is going to write down some thoughts for them in the way of guidelines, etc. and Sue will provide a copy to the Trustees.
- Kathy Mahoney commented that the Friends still have the beautification money available that they inherited from the Beautification Committee. Kathy said that Catherine Laurent is going to reach out to Mashpee Commons and their landscape architect, as well as the landscaper working for the Town. Mary LeClair suggested calling Bill Clark at the Barnstable County Tree Farm regarding availability of trees for planting at the Library.

Reports

Kathy Mahoney's Library Director's Report for the month of April was reviewed and discussed.

- In discussing the energy budget at the Library, Sue McGarry asked whether the Solar Panels are going to be checked to ensure operating effectively. Kathy responded that someone comes from the Solar company each year to do an inspection. It was pointed out that everyone's energy costs were high this past year and that all power companies increased their rates.
- Kathy provided a copy of the new "Welcome to the Library" brochure. All Trustees were very pleased with the brochure.
- Kathy advised that she spoke with David DeVecchio (IT Director) about establishing a replacement schedule for Library computers. Chip Bishop commented that it is good to have a recycle PC plan so they don't all have to be replaced at one time.
- Kathy is working on the LSTA grant that is due Friday...all requirements have been fulfilled.
- Town got a grant for AEDs (defibrillators) purchases...Library included in the grant.
- Volunteer brunch will be held May 1st.

Policy Updates

Kathy advised she attended a meeting with the Town Manager, DPW Director, Recreation Director, and Council on Aging Director to discuss meeting room and building use. Kathy gave the Trustees a copy of the Town of Mashpee Facilities Use Procedures and Fee Schedule. Kathy said the Town Manager explained that fees charged are used to help defray costs of expenses such as carpet replacements, etc.

Kathy said many Town buildings are open for meetings on the same nights and the Town would like to consolidate to reduce the costs. To cut expense, Catherine Laurent will schedule after-hours meetings for Town buildings. Kathy said the Library doesn't have after-hours meetings.

For the Library, it would be a philosophical change to charge for use of the Library. Chip said we are a free public library. We should make our facilities available for free. Current Library policy provides, among other things, that Library conference rooms are not available to "for profit" groups.

The Trustees had a lengthy discussion that resulted in their agreeing to review the existing Library Meeting Room Policy against the Town Facilities Use Policy and discuss recommendations at next Trustee Meeting. Kathy will e-mail the existing Library Meeting Room Policy to the Trustees.

501(c)(3) Update...Jack Kowalski said he saw Leslie Marsh today and she is anxious to get going on the 501(c)(3).

Communications

Mike Richardson advised:

- New Fire Chief Tom Rullo appointed. Approval given to hire Assistant Fire Chief.
- Annual drug return to be held April 26.
- Housing Assistance gave an award for the Mashpee Big Fix event. Mary LeClair added a comment that 300 volunteers were from Mashpee.
- Kathy Mahoney and Mike Richardson working on Mashpee Cares. Focusing on prescription drugs now.
- Wellness Event at High School.
- Tag line "It's not going to start at my house" has really caught on. Purple kids will hand out magnets at Town Meeting.
- Rolling out gun control.
- Started "Something About Mashpee" on Mashpee TV.

Old Business

Management Study

Pat Gamache stated the Trustees need to regroup and think how to use the Management study as a way for the Library to reach out to groups and organizations. Sue McGarry suggested having someone make a PowerPoint presentation to be used when someone goes to an organization to speak. Pat said “yes” we’ll need a committee to put together a program similar to what was going to be done at the “breakfast” idea.

Next Meeting ...5 p.m. on Tuesday, May 13, 2014 in Library Conference Room.

Adjournment

Mary LeClair motioned the meeting be adjourned; Sue McGarry seconded the motion; and the motion was unanimously passed. The meeting adjourned at 6:30 p.m.

Respectfully submitted,

Jean Giliberti
Recording Secretary