

**BOARD OF LIBRARY TRUSTEES MEETING
TUESDAY, MARCH 11, 2014
MASHPEE LIBRARY CONFERENCE ROOM**

Present: Patricia Gamache, John Kowalski, Carlo D'Este, and Sandra Lahart.

Absent: Mary LeClair, Chip Bishop, and Sue McGarry.

Also Present: Kathy Mahoney – Library Director

Patricia Gamache, Chairman, called the meeting to order at 5 p.m.

Approval of Minutes... Tabled for next Library Trustees Meeting.

Reports

Kathy Mahoney's Library Director's Report was reviewed and discussed.

- Kathy noted the big jump in circulation for the month of February.
- Kathy provided a copy of the year-to-date expense budget report for FY-14. She also advised of the current balances in the Revolving and Donation accounts.
- Interviews for Circulation Assistant position will be next week.
- Library Office Manager posting will be closed next Thursday. The Office Manager position will be a Monday-Friday, 9-5 position.
- Town Manager, Director of Human Resources, and Kathy will meet again in 90 days to evaluate operations.
- Jack Kowalski advised that he and Kathy attended an MBLC/MLS sponsored workshop on March 8 concerning library foundations. Jack said the information presented raised some questions about donation/solicitation process and Kathy said she will check with MBLC to clarify.
- Chuck Gasior, FinCom member, suggested the Library ask to be considered as an applicant for a grant jointly sponsored by the American Libraries Association and the FINRA Inventor Education Foundation. Kathy said we were invited to apply for a grant. The grant application is due in June. Kathy will work on application and will take advantage of Chuck Gasior's offer to assist in any way. Jack Kowalski said perhaps the Trustees might suggest some ideas. Sandi Lahart inquired as to the amount of the grant. Kathy said the grant is in the range of \$5,000 - \$100,000. She said for our municipality size, she was advised that \$60,000 would be a maximum, and could be lower.

Kathy reported that she went to the Friends' Board meeting on March 6 and responded to their request for fundraising projects. Kathy said she presented suggestions—namely: a Friends' sponsored concert series; a year-long project that would coincide with the Library's 5th birthday; and landscape beautification project for the grounds. Kathy said all 3 ideas were very well received, especially the concert series/musical programs.

If the concert series is adopted as the project, the Friends would fund the project and library staff would do the planning and publicizing of the events. The Friends might help by organizing refreshments.

The Trustees were very impressed with the suggestions Kathy offered and the Trustees were enthused about the musical programs and the landscape and beautification project to coincide with the 5th birthday event. Sandi Lahart commented that perhaps the school musical groups could be part of the musical program.

Reports (continued)

Kathy suggested that one thing is to have a goal for fundraising project—for instance, get 5,000 people to give \$5 and state what the money is to be used for. Kathy said for instance it could be a history project as part of the 5th birthday and for the event perhaps funds could be collected to plant tree(s), since 5th anniversary is “wood”. Kathy showed photos of various trees and cost range for some trees can be as high as \$2,000.

Communications

Corresponding Secretary Report...Jack Kowalski read a lovely thank you note addressed to the Trustees from Janet Trask on behalf of the Library Staff.

501(c)(3)...Nothing to report.

Next Meeting ...5 p.m. on Tuesday, April 8, 2014 in Library Conference Room.

Adjournment

Carlo D’Este motioned the meeting be adjourned; John Kowalski seconded the motion; and the motion was unanimously passed. The meeting adjourned at 5:40 p.m.

Respectfully submitted,

Jean Giliberti
Recording Secretary